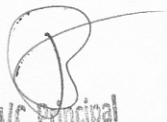Date: 01-JAN-2019

IQAC-Meeting -3- Notice

This to inform that the IQAC meeting has been schedule on 05th JAN 2019 at 10;30 AM. All IQAC members are requested to present for the meeting. The following agenda will be discussed in meeting.

1. To read and confirm the minutes of previous IQAC meeting.
2. Conducting Remedial classes.
3. Review the facilities and infrastructure facilities
4. Plan for preparing student for competitive exam.
5. Plan for student placement.
6. Review participation of students in extra curriculum activities.
7. Vote of thanks

Venue: Shree Swaminarayan College of Computer Science, Gurukul Campus , Bhavnagar

I/C. Principal
Shree Swaminarayan College of Computer Science
Gurukul Campus, Sardarnagar, Bhavnagar.

Date: 05-JAN-2019

IQAC-Meeting -3- Minutes

In IQAC 3rd meeting following members were remain presence.

SRNO	NAME
1	MR. PARESH R. RATHOD (I/C PRINCIPAL)
2	DR. KALPESH U. GUNDIGARA (ACADEMIC HEAD)
3	MR. AMRUTBHAI PATEL (TRUSTY MEMBER)
4	MR. HARINBHAI B. BHATT (HEAD , SSCCM)
5	DR. JWALANT K. BHATT (I/C, PRINCIPAL SSNCS)
6	MR. MAHESH R SANGA (I/C PRINCIPAL SSMV)
7	MR. RAJESH N. CHAVDA (OFFICE SUPERINTENDENT)
8	MR. ATUL M. VYAS (LIBRARIAN)
9	MR. MANINDARSINGH WADHVANI (ALUMNI STUDENTS)
10	MR. KILON P. MEHTA (INDUSTRIALIST)
11	DR. KAMAL A. MAHESHWARI (EXTERNAL ACADEMICIAN)

1	To read and confirm the minutes of previous IQAC meeting
	In starting of Meeting Dr. Kalpesh Gundigara has well-come all IQAC member and read the minutes of previous meeting that is conform by all members.
2	Conducting Remedial classes.
	As discussed earlier with reference to improvement of result Mr. Paresh Rathod has inform for weaker student remedial class is planed and implemented for all courses.
3	Review the facilities and infrastructure facilities
	The existing infrastructure and facility information given be Mr. Atul M. Vyas. Prof. Kamal Maheshwari suggest to use maximum ICT facility in teaching learning process and strengthen the library resources.
4	Plan for preparing student for competitive exam
	To prepare students for competitive examination plan for providing guideline is prepared. The institute is conducting a competitive exam each and every year for student and provide study materials. The students of institute are also participated in competitive conducted by vikas vartul trust. Mr. Mahesh Sanga suggest to

	conduct 1 or 2 lectures in week. In this regard it is decided to conduct 2-lectures for students.
5	Plan for student placement.
	For student placement Mr. Paresh Rathod given idea of current placement activity. All members have reviewed that it is require to improve the placement. It necessary to create more awareness about importance of higher studies and government job opportunity as well as focus on placement of students who are interested to establish carrier in IT after graduation.
6	Review participation of students in extra curriculum activities
	The data of student participation was presented by Mr. Rajesh Chavda. All members agreed on student's participation are good in each and every activity. In some activity it is also require to improve participation.
7	Vote of thanks
	After concluding meeting Dr. Kalpesh Gundigara convey vote of thanks of all committee members.